



Minnesota Bankers Association

IN-BANK TRAINING REQUEST FORM

Pick the topic, time and place and you and your staff can reap the benefits of customized, timely and quality training. Prices vary depending on the speaker and their expenses, seminar materials and program length. It's recommended to have at least a 15 person minimum. Not sure whether you have enough people to meet the minimum? Invite other bankers from your area. We'll be happy to help you market the program, book the speaker, make travel arrangements and prepare handout materials.

Please fill out the information below to help MBA find the perfect match for your training needs. Please be as specific as you can.

Bank/Organization Name: _____

Contact Name & Title: _____

Bank/Organization Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Email Address: _____

Date(s) when training will occur: _____

Time of day & length of time when training will occur: _____

Number of Employees attending the training session: _____

Location of Training: _____

Who is the audience? (tellers, lenders, operations, entire workforce, etc): _____

- CONTINUED ON FOLLOWING PAGE -

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Training/course interested in (please be specific): _____

What do you want to accomplish with this training? _____

What should participants learn from this training? _____

What topics do you want covered? _____

Other information: _____

Return this form to: Minnesota Bankers Association
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(952) 857-2634

Or fax to: (952) 896-1100